



# Diocesan Boys' School

## Primary Division

### Fee Remission Scheme

#### (2026-2027)

## Application Form

#### Table of Content 申請表目錄:

PART A	STUDENT'S PARTICULARS 學生資料.....	1
PART B	APPLICANT'S PARTICULARS 申請人資料.....	1
PART C	PARTICULARS OF FAMILY MEMBERS 家庭成員資料.....	2
PART D	FAMILY INCOME 家庭收入.....	3
PART E	OTHERS 其他.....	4
PART F	ADDITIONAL INFORMATION BY APPLICANT 申請人的附加資料.....	4
PART G	DECLARATION 聲明.....	5

#### Others Documents 其他文件

COVER SHEET FOR LETTER OF CONSENT FOR INCOME CHECK 核對收入同意書封面頁

LETTER OF CONSENT FOR INCOME CHECK 核對收入同意書

COVER SHEET FOR SUPPORTING DOCUMENTS 證明文件封面頁

INCOME CERTIFICATE 收入證明書

INCOME STATEMENT 收入聲明



FOR OFFICE USE							
Application No.							
Received on:							

**Diocesan Boys' School Primary Division  
Fee Remission Scheme  
(2026–2027)  
Application Form**

**Please complete all the boxes of this application in BLOCK LETTERS using a black or dark blue ball pen. 請用黑色或藍色筆以正楷清楚填妥此申請表。**

**PART A STUDENT'S PARTICULARS 學生資料**

1. Name of Student in Chinese 學生中文姓名	<input type="text"/>
2. Name of Student in English 學生英文姓名	<input type="text"/>
3. Hong Kong Identity Card No. 香港身份證號碼	<input type="text"/> ( )
4. Date of Birth 出生日期	<input type="text"/> Day 日 <input type="text"/> Month 月 <input type="text"/> Year 年
5. Grade 級別	For New Student (2026-2027): 2024–2025 學年新人讀: Grade 年級 <input type="text"/>
	For Current Student (2025-2026): 2025–2026 學年現正就讀: Grade 年級 <input type="text"/> Class 班別 <input type="text"/>

**PART B APPLICANT'S PARTICULARS 申請人資料**

1. Name in Chinese 中文姓名	<input type="text"/>
2. Name in English 英文姓名	<input type="text"/>
3. Relationship with Student 與申請學生的關係	<input type="text"/> ('1' Parent 父母, '2' Legal guardian 合法監護人 – Please specify 請註明: _____)
4. Hong Kong Identity Card No. 香港身份證號碼	<input type="text"/> ( )
5. Date of Birth 出生日期	<input type="text"/> Day 日 <input type="text"/> Month 月 <input type="text"/> Year 年
6. Sex 性別	<input type="text"/> ('1' Male 男, '2' Female 女)
7. Marital Status 婚姻狀況	<input type="text"/> ('1' Married 已婚, '2' Single 未婚/Separated 分居/Divorced 離婚/Widowed 喪偶)
8. Residential Phone No. 住宅電話號碼	<input type="text"/>
9. Mobile Phone No. 手提電話號碼	<input type="text"/>
10. Office /Other Contact No. 辦公室或其他聯絡號碼	<input type="text"/> Ext.內線 <input type="text"/>

11. Email Address (If any) 電郵地址(如有)	<input type="text"/>																								
12. Residential Address 家庭住址	Flat/Room 室	<input type="text"/>	Floor 樓	<input type="text"/>	Block 座	<input type="text"/>																			
	Name of Building 大廈名稱	<input type="text"/>																							
	Estate/Village 屋邨/村名稱	<input type="text"/>																							
	No. and Name of Street 街道名稱及號數	<input type="text"/>																							
	District 分區	<input type="text"/>																							
	District code 分區編號	<input type="text"/>																							
	Region 地區	<input type="text"/>	('1' Hong Kong 香港, '2' Kowloon 九龍, '3' New Territories 新界)																						

### PART C PARTICULARS OF FAMILY MEMBERS 家庭成員資料

Item No. 項目	Name in English (As shown in the Hong Kong Identity Card) 香港身份證上所示之 英文姓名	Relationship with Applicant 與申請人 的關係	Age 年齡	HK Identity Card No./Birth Registration Certificate No. 香港身份證/ 出世紙號碼	Occupation 職業	Name of Employer/School 現時的僱主/學校名稱	No. of family members 家庭成員 數目
<b>I. Applicant and Applicant's Spouse 申請人和申請人的配偶</b>							
1.		Applicant 申請人					(Part I total) <input type="text"/> A
2.		Spouse 配偶					
<b>II. Unmarried Children Residing with the Family 與申請人同住的未婚子女</b>							
3.		Student Applicant 申請學生					(Part II total) <input type="text"/> B
4.							
5.							
6.							
<b>III. Dependent Parents Residing with the Family 與申請人同住的受供養父母</b>							
7.							(Part III total) <input type="text"/> C
8.							
<b>Total No. of Family Members 家庭成員數目: A + B + C =</b>							<input type="text"/> D

**PART D FAMILY INCOME 家庭收入**

		Actual Income during the Financial Year 1 April 2025 – 31 March 2026 2025年4月1日至2026年3月31日期間的實際收入							
Item No. 項目	Name in English (As shown in the Hong Kong Identity Card) 香港身份證上所示之英文姓名	(I) Gross Income from Employment 工作總收入 (+)	(II) Mandatory contribution by Employee (if applicable) '1' MPF 強積金 '2' Provident Fund 公積金 僱員強制性供款 (如適用) (-)	(III) Profits from Business 營業盈利 (+)	(IV) Contributions from Family Members or Relatives 家庭成員/家屬捐款 (+)	(V) Profits from Investments /Interest Earned 投資/利息收益 (+)	(VI) Rental Income 租金收入 (+)	(VII) Other Income 其他 (Please specify 請註明) (+)	Total 總數
<b>I. Applicant and Applicant's Spouse 申請人和申請人的配偶</b>									
1.									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>E</b> E=I-II+III+IV+V+VI+VII
2.									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>F</b> F=I-II+III+IV+V+VI+VII
<b>Part I Total Annual Income 年度總收入: E+F=</b>									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>G</b>
<b>II. Unmarried Children Residing with the Family 與申請人同住的未婚子女</b>									
3.									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>H</b> H=I-II+III+IV+V+VI+VII
4.									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>I</b> I=I-II+III+IV+V+VI+VII
5.									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>J</b> J=I-II+III+IV+V+VI+VII
6.									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>K</b> K=I-II+III+IV+V+VI+VII
<b>Part I Total Annual Income 年度總收入: H+I+J+K=</b>									\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/> <b>L</b>

## PART E OTHERS 其他

1. Have you applied for the Diocesan Boys School Primary Division Fee Remission Scheme (2025–2026)? 你是否曾申請拔萃男書院附屬小學學費減免計畫(2025–2026)?	<input type="checkbox"/> ('Y' Yes 是, 'N' No 否)
2. Are you receiving subsidy from Student Financial Assistant Scheme? 你是否正領取學生資助計畫?	<input type="checkbox"/> ('Y' Yes 是, 'N' No 否)
3. Are you receiving subsidy from the Comprehensive Social Security Assistance (CSSA) Scheme? If yes, please provide the CSSA reference number. 你是否正領取綜合社會保障援助(簡稱綜援)? 如是, 請提供綜援檔案編號。	<input type="checkbox"/> ('Y' Yes 是, 'N' No 否) ↓ CSSA reference number: 綜援檔案編號: <input type="text"/>

## PART F ADDITIONAL INFORMATION BY APPLICANT 申請人的附加資料

Please write down any additional information that assists the vetting process of the application.

請填寫任何有助審批申請的附加資料。

Use a separate sheet if necessary. 如有需要可加紙補充。

## PART G DECLARATION 聲明

Please complete either English version or Chinese version of the following Declaration.

請填寫以下聲明的中文版或英文版。

I, \_\_\_\_\_ (Name of Applicant), have read and fully understood the “Diocesan Boys’ School Primary Division Fee Remission Scheme (2026–2027) Guidance Notes”. I hereby make the following declaration:

- (1) The information in the application form, supporting documents and other documents provided by me is complete and true to the best of my knowledge. I am aware that Diocesan Boys’ School Primary Division (the School) will rely on the information provided by me to determine my eligibility for and the level of fee remission. I understand that the School may conduct investigations into my application, including home visits. I also understand that any omission/misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.
- (2) I give the consent and confirm that I have obtained consent from my family members to authorize the School to handle the personal data/information provided in this application in accordance with Section 6 in Part I of the Guidance Notes and I will undertake to inform my family members of such an arrangement. I also give consent to the School to contact various authorities concerned, release my and my family members’ personal data to them for the purpose of processing my application or verifying the information provided in this application.
- (3) I understand that the School has the right to review my application and adjust my entitlements of fee remission if necessary. I undertake to refund to the School any over-payment of fee remission to me upon demand.
- (4) I agree to let the School check and counter-check this application. I also agree to provide further information on the application upon the School’s request. If I refuse to co-operate, I undertake to refund all the fee remission already received by me.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

本人 \_\_\_\_\_ (申請人姓名) 已細閱《拔萃男書院附屬小學學費減免計劃(2026–2027)申請指引》，並完全明白其內容。現謹此聲明：

- (1) 本人所呈交的申請表、證明文件及其他文件內的資料，據本人所知，均屬正確無訛。本人知悉拔萃男書院附屬小學將根據這些資料，評定本人是否符合資格獲得學費減免及所獲減免之幅度。本人明白拔萃男書院附屬小學會就此項申請進行調查，包括家訪。本人亦明白如誤報或漏報資料，或以欺詐手段獲得金錢利益，均屬違法，可能會遭起訴。
- (2) 本人同意，並確定本人已獲本人的家庭成員同意，授權拔萃男書院附屬小學按申請指引第 I 部分第 6 節所載處理此項申請的資料。我並承諾將此項安排告知本人的家庭成員。本人亦同意拔萃男書院附屬小學可聯絡有關機構，向它們核對我及我的家庭成員的個人資料。
- (3) 本人明白拔萃男書院附屬小學有權覆檢本人的申請，並在有需要時調整本人所得的學費減免幅度。本人承諾在拔萃男書院附屬小學的要求下，願意將多出的學費減免款額歸還予拔萃男書院附屬小學。
- (4) 本人承諾接受拔萃男書院附屬小學查證與這份申請表有關的資料。本人亦承諾在拔萃男書院附屬小學的要求下，會提供更多關於這項申請的資料。假若我拒絕合作，本人願意立即全數歸還已獲發給的資助全額。

申請人簽署: \_\_\_\_\_

日期: \_\_\_\_\_



FOR OFFICE USE							
Application No.							

**Diocesan Boys' School Primary Division  
Fee Remission Scheme  
(2026-2027)**

**COVER SHEET FOR LETTER OF CONSENT FOR INCOME CHECK**

The "Letter of Consent for Income Check" should be completed and signed by

- ♦ the applicant
- ♦ the applicant's spouse
- ♦ the unmarried children residing with the family

whose income is indicated in Column (I) 'Gross Income from Employment' of Part D 'Family Income' in the application form.

**To be completed by the applicant:**

'Letter of Consent for Income Check'	
Completed and signed by	Number of letters returned
Applicant	
Applicant's Spouse	
Unmarried Children Residing with the Family	
Total	

I, \_\_\_\_\_ (Name of Applicant),  
 the \*parent / legal guardian of \_\_\_\_\_ (Name of Student),  
 have submitted the above documents with the application form.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please delete where appropriate.

**PRIVATE & CONFIDENTIAL**

***Employee's Information*** (During the period 1 April 2025 – 31 March 2026)

Name (\*Mr. / Ms.) : \_\_\_\_\_ (As shown in the H.K.Identity Card)  
H.K.I.D. No. : \_\_\_\_\_  
Job Title : \_\_\_\_\_  
Department : \_\_\_\_\_  
Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Phone No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Period of Employment: : \_\_\_\_\_

***Employer's Information***

Contact Person (\*Mr. / Ms.) : \_\_\_\_\_  
Job Title : \_\_\_\_\_  
Department : \_\_\_\_\_  
Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Phone No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Date : \_\_\_\_\_ *FOR OFFICE USE*

Dear Sir/Madam,

**Re: Letter of Consent for Income Check**

In connection with the application for Fee Remission Scheme (2026-2027) with Diocesan Boys' School Primary Division for a family member of mine, I have given consent to the school to obtain information and conduct necessary checks regarding my income during the period 1 April 2025 to 31 March 2026. I hereby confirm my agreement and authorization for the release of such information by your company.

Thank you for your assistance.

Yours faithfully,

Signature : \_\_\_\_\_  
Name : \_\_\_\_\_ (As shown in the H.K. Identity Card)  
Date : \_\_\_\_\_

\* Please delete where appropriate.



FOR OFFICE USE

Application No.

Grid for application number

Diocesan Boys' School Primary Division
Fee Remission Scheme
(2026-2027)

COVER SHEET FOR SUPPORTING DOCUMENTS

- 1. Please tick '✓' the appropriate boxes and complete the following table.
2. Please sign in the space provided.
3. Please put ALL the supporting documents under this sheet and staple them, including this sheet.

To be completed by the applicant:

Checklist of Documents Evidence to be Submitted with the Application. Table with columns for Copy/Original and document descriptions including identity cards, income evidence, and family status.

I, \_\_\_\_\_ (Name of Applicant),
the \*parent / legal guardian of \_\_\_\_\_ (Name of Student),
have submitted the above documents with the application form.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

# INCOME CERTIFICATE

**(For people who are salaried employed but cannot produce salary statement, taxation documents, bank statement showing payment of salary or other income proofs)**

Note: This certificate is to be completed by the Employer.  
Employer's signature is required against amendment.

This is to certify that \_\_\_\_\_

(Hong Kong I.D. Card No.) \_\_\_\_\_

is employed in this company. The total salary and allowance and other income during the

Period from 1 April 2025 to 31 March 2026 is

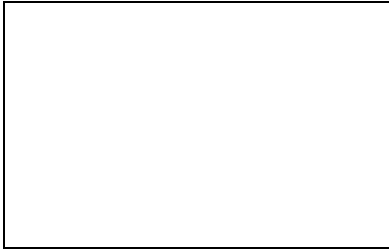
HK\$ \_\_\_\_\_

(i.e. period from \_\_\_\_\_ to \_\_\_\_\_ )

Company Name : \_\_\_\_\_ Name (\*Mr./Ms.) : \_\_\_\_\_

\_\_\_\_\_ Position : \_\_\_\_\_

Department : \_\_\_\_\_

Company Chop :  Contact Tel. No. : \_\_\_\_\_

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

\* Please delete where appropriate.

# 收入證明書

(適用於沒法提供糧單、稅單、領取薪金的銀行自動轉帳紀錄或其他收入證明的受薪人士)

注意： 本證明書應由僱主填寫。  
如有塗改，請僱主在旁加簽。

茲證明 \_\_\_\_\_

(香港身分證號碼) \_\_\_\_\_

乃本公司職員。在 2025 年 4 月 1 日至 2026 年 3 月 31 日，其薪金、津貼及其他收入的總和  
為

港幣\$ \_\_\_\_\_

(即在 \_\_\_\_\_ 至 \_\_\_\_\_ 期間)

公司名稱 : \_\_\_\_\_ 姓名 : \_\_\_\_\_ (\*先生/女士)

\_\_\_\_\_ 職位 : \_\_\_\_\_

部門 : \_\_\_\_\_

公司蓋章 : \_\_\_\_\_ 聯絡電話 : \_\_\_\_\_

簽署 : \_\_\_\_\_

日期 : \_\_\_\_\_

\*請刪去不適用者

## INCOME STATEMENT

- ◆ For Sole proprietor, Partner of partnership business or Self-employed person.
- ◆ Sole proprietor or Partner of partnership business should also attach the Profit & Loss Account of the business.

**Information on the family member who is a Sole proprietor, Partner of partnership business or Self-employed person:**

Business owned by\* : Applicant / Spouse / Unmarried Children Residing with the Family

Name : \_\_\_\_\_ (As shown in the H.K. Identity Card)

H.K.I.D. No. : \_\_\_\_\_

Please "✓"	Job nature	Name of company / Occupation
	Sole proprietor	
	Partner of partnership business	
	Self-employed person	

**Total income of the above business  
during the period 1 April 2025– 31 March 2026:**

HK\$

	A
--	---

Please explain the income in Box A in detail:

I declare that the above information is true and complete.

Signature of Applicant: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please delete where appropriate.

## 收入聲明

- ◆ 適用於獨資經營人士、合夥業務的合夥人或自僱人士。
- ◆ 獨資經營人士或合夥業務的合夥人，須把營業損益表連同本《收入聲明》一同遞交。

### 家庭成員為獨資經營人士、合夥業務的合夥人或自僱人士的資料:

業務由以下人士擁有\*：申請人 / 配偶 / 同住的未婚子女

姓名：\_\_\_\_\_ (填寫香港身分證上所示之姓名)

香港身分證號碼：\_\_\_\_\_

請加“✓”號	工作性質	公司名稱 / 職業
	獨資經營人士	
	合夥業務的合夥人	
	自僱人士	

2025年4月1日至2026年3月31日期間上述業務的總收入： HK\$  A

請詳細解釋方格 A 內的收入:

本人謹此聲明，以上資料均屬完整真確。

申請人簽署: \_\_\_\_\_

申請人姓名: \_\_\_\_\_

日期: \_\_\_\_\_

\*請刪去不適用者